

# **CYCU Regulations Governing the Selection of the Dean of the School of Design**

Amended and passed by the College Affairs Meeting on April 17, 1996  
Amended and passed by the College Affairs Meeting on June 27, 1996  
Amended and passed by the College Affairs Meeting on January 8, 1997  
Amended and passed by the College Affairs Meeting on June 21, 2000  
Amended and passed by the College Affairs Meeting on December 29, 2004  
Approved by the President on April 14, 2005  
Amended and passed by the College Affairs Meeting on December 20, 2006  
Approved by the President on December 28, 2006  
Amended and passed by the 1st Extraordinary College Affairs Meeting on February 26, 2014  
Approved by the President on March 7, 2014

- Article 1      The Regulations have been established in accordance with Article 29 of the Chung Yuan Christian University Organizational Charter.
- Article 2      In the event that the position of Dean is vacant for any reason, or if the Dean chooses not to pursue re-election six months prior to the term's expiration, a Dean Selection Committee shall be established within one month to carry out the following tasks in accordance with the Regulations:
- I.     Announce an open call for candidates for the position of Dean.
  - II.    Determine the recommended candidates for the position of Dean.
- Article 3      The Dean Selection Committee consists of nine to seventeen members. In addition to the Vice President and several members appointed by the President, each department shall elect one full-time senior professor (associate professor) during the Department Affairs Meeting. The list of Committee member candidates shall then be submitted to the President for selection, following approval by the College Affairs Meeting, which will also elect three additional full-time senior professors (associate professors). The Committee members (including the convener) appointed by the President may include external professors or academic authorities, with their number not exceeding one-fourth of the total number of Committee members. In the event that a Committee member is unavailable for the selection process, each recommending unit shall appoint a replacement in accordance with the aforementioned quota in order.
- Article 4      Upon the establishment of the Committee, the Vice President shall convene a meeting and conduct the selection process in accordance with the procedures of the Regulations.
- Article 5      Candidates for the position of Dean of the School must meet the following requirements:
- I.     Hold a professor position.
  - II.    Possess experience in educational administration or academic administration.
  - III.   Have accomplished notable achievements in design-related professional work or academic pursuits.
  - IV.   Adhere to the educational purpose and philosophy of Chung Yuan Christian University.

- Article 6 Candidates for the position of Dean may be nominated through the following methods:
- I. Nominated by faculty members holding the position of full-time lecturer or higher within the School. Each faculty member may nominate a maximum of two candidates either from within the University or outside.
  - II. Recommended by professors or researchers from domestic or foreign academic institutions.
  - III. Recommended by members of the Committee.
- Article 7 The Committee shall conduct a three-stage process to determine the candidates to be recommended to the President:
- I. Stage I: The Committee shall review the qualifications of the nominees in accordance with Article 5 and inquire whether each nominee is willing to run for election.
  - II. Stage II: The Committee shall release the information regarding the nominees collected in Stage I and distribute it to the representatives of the College Affairs Meeting. The Meeting will subsequently exercise its authority to grant its consent for each nominee. Nominees who receive approval from at least half of the total votes may proceed to Stage III of the selection process.
  - III. Stage III: The Committee shall invite the candidates approved in Stage II to participate in the proceedings and present their educational philosophy. Two to three candidates shall be recommended to the President upon assessment.
- Article 8 In the case that a member of the Committee has accepted a nomination in Stage I, they shall immediately resign from their position as a member and appoint a replacement in accordance with the quota and order specified in Article 3.
- Article 9 The Dean shall serve a term of three years, which may be renewed once upon expiry. If the Dean is willing to serve a second term, the renewal shall be approved by the College Affairs Meeting and a Renewal Evaluation Team shall be established upon the President's approval. The Team established by the Vice President shall evaluate the effectiveness of the Dean in promoting the affairs of the School six months prior to the expiration of the term. The evaluation results shall be compiled and submitted to the President for reference. The Team shall consist of seven to nine members, including the Vice President as an ex-officio member, one appointee from each department, and two members recommended by the President. The evaluation report shall encompass the investigation report, self-evaluation of the Dean, and conclusions reached by the Team. The Team shall invite the Dean to participate in the meetings and provide relevant explanations.
- Article 10 Both the Committee and the Team may invite student representatives or other relevant personnel to participate in meetings if necessary.
- Article 11 All members of the Committee shall attend the meetings in person and shall not authorize a proxy to act on their behalf. A meeting may only be held if more than two-thirds of the members are in attendance. An effective quorum for recommendation may only be achieved if more than two-thirds of the members present vote in favor. All members of the Team shall attend the

meetings in person and shall not authorize a proxy to act on their behalf. A meeting may only be held if more than two-thirds of the members are in attendance, and a conclusion may only be reached by the Team if more than two-thirds of the members present vote in favor.

Article 12 The Regulations have been implemented upon approval by the College Affairs Meeting and submission to the President for review and filing. The same procedure shall apply to all subsequent amendments.