

CYCU Physical Teaching at Ease Project for COVID-19 Prevention

In accordance with the amended announcement of the Ministry of Education “110-1 the Guidelines for the management of COVID-19 to universities and colleges” on October 4, 2021. After October 12th, the course teaching method will be resumed to physical teaching. The instructions are as follows :

I. Standards for class

Number of courses	Course Teaching Measures
Course for less than 80 students	Physical Teaching
Course for more than 80 students and the classroom meets the required area	
Course for more than 80 students, but the classroom does not meet the specified area	The online teaching plan is as shown in Table 1. Instructors can choose one of them to implement according to the attributes of the course and the teaching plan. The implementation method will be announced on the i-learning before class.

Description

- A. The physical teaching will be given priority for the courses which include over 80 students. If there is no suitable classroom or the classroom does not meet the requirements of the area, the above-mentioned online teaching plan shall be adopted.
- B. Courses over 80 people can be offered in person if the social distancing of at least 1.5 meters per person (2.25 square meters per person).
- C. Online synchronous or asynchronous teaching are allowed to be adopted if courses already passed the distance teaching implementation method of CYCU.

II. The principle of Epidemic Prevention Management about Physical Teaching

- A. The instructor must not only adopt fixed seats but also record the students' situation in each class by using online to implement the real-name registration system. On the contrary, if the instructors do not adopt a fixed seat, they must upload the students' class situation to the roll call system by taking pictures for the needs of the follow-up epidemic investigation.
- B. Teachers and students should wear masks, disinfect hand and prohibit eating and drinking throughout the course.

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- C. Keep the classroom well-ventilated and sanitized regularly.
- III. During the student's epidemic prevention leave, the instructor should provide online teaching. When the student takes an epidemic prevention leave, it should not be included in the absentee deduction, and the academic performance evaluation will not be deducted.
 - IV. In response to the epidemic, instructors should link all online teaching videos and textbooks of all courses this semester and upload them to the i-learning.
 - V. In response to epidemic control regulations, online teaching will be arranged for overseas students who cannot return to school as scheduled.
 - VI. Regarding teaching courses, the school will make rolling revisions based on the development of the alert standards by CECC and the announcement of the Ministry of Education.

Table 1: The Online Teaching Measure

* Adopting physical diversion courses must be in accordance with the Ministry of Education's epidemic prevention guidelines

online synchronous or asynchronous	physical teaching is divided and synchronized	physical teaching is divided and not synchronized
<ul style="list-style-type: none"> ✓ During class time, the teacher conducts online teaching and records videos simultaneously; all students take online class at the same time. The recorded class video is for students to review. ✓ Teachers provide pre-recorded videos during class time and stand by to answer questions from classmates; all students take online class at the same time. The recorded class video is for students to review. 	<ul style="list-style-type: none"> ✓ The teacher attends classes in the original classroom and records the lesson videos; some students attend classes in the original classroom (teachers are divided the entire class into groups and diverts them). ✓ The other students are in another classroom or using synchronized video at the same time. ✓ The recorded class video is for students to review. 	<ul style="list-style-type: none"> ✓ The teacher attends classes in the original classroom and records the lesson videos; some students attend classes in the original classroom (teachers are divided the entire class into groups and diverts them). ✓ The other students do not need to attend the class during the class time, but have to watch the class video before the limited period. ✓ 2 groups of students will be exchanged next week.